

**Supervisory Health Scientist,
Associate Director for Management and Operations
Dale and Betty Bumpers Vaccine Research Center
National Institute of Allergy and Infectious Diseases
National Institutes of Health**

The National Institute of Allergy and Infectious Diseases (NIAID) Dale and Betty Bumpers Vaccine Research Center (VRC) conducts research that facilitates the development of effective vaccines for human disease, primarily for HIV, biodefense, and emerging infectious diseases.

The VRC has a position for a supervisory health scientist, associate director for management and operations (ADMO). The ADMO will work closely with the director on scientific program development and management issues, with particular emphasis on efficient use of resources. The ADMO will work closely with other VRC staff to manage the operational aspects of research. Specific responsibilities include the following:

- Provide a high level of strategic planning and direction to the VRC
- Serve as supervisor for VRC staff that includes program analysts, visual information specialists, and science writers at the GS-12 through GS-14 levels
- Promote team building and identify and implement ways to improve the efficiency of operations and increase workload productivity
- Develop scientific and operational infrastructure for core research programs, translational vaccine immunology research, and biodefense and emerging infectious diseases
- Achieve effective cooperation between the interrelated programs of the Institute and other program areas
- Serve as the director's agent with full authority to negotiate and resolve policy issues associated with new program responsibilities
- Exercise responsibility for the execution of all aspects of management and operational activities, including oversight of approximately \$100 million in annual operating funds
- Develop budget estimates and justifications to support planned operations within the general framework of appropriation and accounting procedures
- Represent the VRC at a variety of working group meetings; product development and infrastructure development meetings; and trans-NIH scientific planning meetings
- Provide tours and scientific introduction to VRC laboratory goals and scientific objectives to national leadership and congressional staff, international delegations, and visiting ministers of health from around the world

An ideal candidate will have familiarity with a field of biological, physical, or medical science; a robust combination of sophisticated knowledge and skills in multidisciplinary research programs and public health management; knowledge of and sensitivity to ethical, social, and political issues relevant to the research programs; and excellent written and verbal communication skills.

Salary is dependent on experience and qualifications.

To apply for the position, visit www.USAJobs.com and reference vacancy announcement number NIH-NIAID-DE-14-982675. Applications will be accepted **November 6, 2013, through November 16, 2013**. Contact Teresa Leary at Learyte@mail.nih.gov for further information.

More information about VRC laboratories is available at www.niaid.nih.gov/about/organization/vrc.

Learn more about NIAID and how you can play a role in this exciting and dynamic research organization:

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